As part of the Sharepoint migration all the previous SharePoint links were terminated and new links were established to process the data in FDM.  
  
Steps to consider while loading/Posting the batch into FDM using Control Sheet.  
  
**Process -1 :**  
  
1. Click on the new SharePoint link attached   
  
[FinanceFDM - Control Sheets - All Documents (sharepoint.com)](https://beazley.sharepoint.com/sites/FinanceFDM/Control%20Sheets/Forms/AllItems.aspx)  
  
2. Clicking on the link will be redirected to the Sharepoint page as shown below  
  
Graphical user interface, text, application, email, website

Description automatically generated

3. Then Select the **Run FDM Process** for Load and **FDM Posting Engine** for Generating the batches in FDM.  
  
4. By selecting the Run FDM Process it will ask to open the app in Desktop.  
  
Click on Open in Desktop App  
  
Graphical user interface, application, Word

Description automatically generated

5. Now, it will redirect to the Control Sheet SharePoint within the desktop app   
  
6. If the parameters list is not visible when Module is selected, then click on the Enable Content Option to view the parameters.  
  
7. Select the list of parameters as per the requirement and Click on **Click to Load** for the Process Initiation.  
  
**Process-2:**  
  
There is another way around to initiate the same process   
  
1. In the same SharePoint site, click on the three dots beside Run FDM Process.  
  
2. Then click on the **Download** option.  
  
Graphical user interface, application, Teams

Description automatically generated  
  
3. The downloaded file could be viewed from the Downloads on the desktop.  
  
Graphical user interface

Description automatically generated with medium confidence  
  
For some reasons there are chances of getting the below error message as shown below. In that case, please follow the below steps to resolve.  
  
  
  
  
Graphical user interface, application

Description automatically generated

4. Go back to the **downloads** page where the Run FDM process file is and then right click on the excel and go to the **properties**  
  
Graphical user interface, text, application

Description automatically generated

5. Here, at the bottom left there is an checkbox to **unblock** the file. Select the check box.  
  
Graphical user interface, text, application, email

Description automatically generated

6. Click on **Apply** and then **OK**.  
  
Graphical user interface, text, application, email

Description automatically generated

Once these steps are performed Run FDM Process/ FDM Posting Engine would be ready to use for load and posts.